



CHILDREN'S EDUCATION SOCIETY (Regd.)

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THE OXFORD DENTAL COLLEGE

(Recognised by the Govt. of Karnataka. Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka & Recognised by Dental Council of India, New Delhi)

Bommanahalli, Hosur Road, Bangalore - 560 068

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Ref No:TODC/039-A/2020-21

Date:07.07.2020

**Proceedings of the Principal and Chairperson IQAC
Order**

By the direction of the Governing body, undersigned is pleased to reconstitute Internal Quality Assurance Cell (IQAC) for the 2020-21, the cell shall report the work and activities of the cell once in three months, minimum four times in an academic year to the Governing body. These orders will come in to force from the day of issue of orders and they will be on same until further orders are issued. Following is the constitution of IQAC

Sl No.	Name of Member	Designation	Role
1	Dr A R Pradeep Raju	Principal	Chairperson
2	Mr Shivabasavaiah	Director - Skill Development Center	Member -Management Representative
3	Dr Laxmikanth S M	Head, Dept.of Orthodontics	Member -Teaching Faculty Representative
4	Mrs Sunanda	Office Manager	Member – Non Teaching Faculty Representative
5	Ms Navya	Student Council President	Member – UG Female Student Representative
6	Mr. Nithin	Student Council Vice-President	Member – UG Male Student Representative
7	Dr Varsha Bangaru	Student Council Secretary	Member – PG Female Student Representative
8	Dr Syed Abrar	Student Council Treasurer	Member – PG Male Student member Representative
9	Dr Sneha	Alumni	Member – Alumni Representative



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Internal Quality Assurance Cell

Proceedings of the IQAC meeting held on 6-7-2020

The 1st meeting for the year 2020-21 of IQAC was held on 06-07-2020 by 11.00 am at Board Room of the college.

Agenda:-

1. Re constitution of IQAC as per new guidelines
2. Activities to be conducted by IQAC during the year 2020-21

Members present

SL. No.	Name of Member	Designation	Signature
1.	Dr. A. R Pradeep Raju	Dean & Director	
2.	Dr. Laxmikanth S M	Head. Dept of Orthodontics	
3.	Mrs. Sunanda	Office Manager	
4.	Ms. Navya	Student Council President	
5.	Mr. Nithin	Student Council Vice-President	
6.	Dr. Varsha Bangaru	Student Council Secretary	
7.	Dr. Syed Abrar	Student Council Treasurer	
8.	Dr. Sneha	Alumni	
9.	Mr. S P Linga Raju	Parent (of Male)	
10.	Mrs. Renuka Nagesh	Parent (of Female)	
11.	Mr. Munish	Industry	
12.	Dr. Raghunandan C	Professor	
13.	Dr. Praveen J	Asst. Prof	

IQAC coordinator welcomed all the members present.

After due discussion as per agenda following resolutions were made:

Agenda: 1

The IQAC Committee was re-constituted as per new guidelines and following are the members of the Committee. The Members present in the meeting agreed for the decision of the committee.



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Composition of the IQAC

SL. No.	Name of Member	Designation	Role
14.	Dr. A. R Pradeep Raju	Dean & Director	Chairperson
15.	Dr. Laxmikanth S M	Head, Dept of Orthodontics	Member - Teaching Faculty Representative
16.	Mrs. Sunanda	Office Manager	Member - Non-Teaching Faculty Representative
17.	Ms. Navya	Student Council President	Member - UG Female Student Representative
18.	Mr. Nithin	Student Council Vice-President	Member - UG Male Student Representative
19.	Dr. Varsha Bangaru	Student Council Secretary	Member - PG Female Student Representative
20.	Dr. Syed Abrar	Student Council Treasurer	Member - PG Male Student member Representative
21.	Dr. Sneha	Alumni	Member - Alumni Representative
22.	Mr. S P Linga Raju	Parent (of Male)	Member - Parent Representative
23.	Mrs. Renuka Nagesh	Parent (of Female)	Member - Parent Representative
24.	Mr. Munish	Industry	Member - Industry Representative
25.	Dr. Raghunandan C	Professor	Member - coordinator
26.	Dr. Praveen J	Asst. Prof.	Joint Coordinator



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Agenda -2

It was decided to conduct following activities through IQAC from different departments during 2020-21

1. Feedback collected from different Stake holders, analyzed and action initiated based analyses report.
2. Faculty development training programs Conducted
3. Numerous Extension Activities Conducted.
4. Eco Friendly Campus.
5. Capability Enhancement Activities Conducted.

Meeting concluded with vote of thanks by IQAC coordinator.

Member-Coordinator

Dean and Director

The Oxford Dental College, Bommanahalli
Hosur Road, Bengaluru - 560 068



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Proceedings of Internal Quality Assurance Cell

The 2nd meeting for the year 2020-21 of IQAC was held on 20-10-2020 By 11.00 am at Board Room of the college.

Agenda:

1. Review of action taken on the proceedings of the previous meeting held on -06-07-2020
2. Review of research, extension activities.
3. Review of Co-Curricular activities and students support facilities.
4. Review of Action taken in terms of institutional values and Best Practices.

Members present

SL. No.	Name of Member	Designation	Signature
1.	Dr. A. R Pradeep Raju	Dean & Director	
2.	Dr. Laxmikanth S M	Head. Dept of Orthodontics	
3.	Mrs. Sunanda	Office Manager	
4.	Ms. Navya	Student Council President	
5.	Mr. Nithin	Student Council Vice-President	
6.	Dr. Varsha Bangaru	Student Council Secretary	
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8.	Dr. Sneha	Alumni	
9.	Mr. S P Linga Raju	Parent (of Male)	
10.	Mrs. Renuka Nagesh	Parent (of Female)	
11.	Mr. Munish	Industry	
12.	Dr. Raghunandan C	Professor	
13.	Dr. Praveen J	Asst. Prof	

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC

Agenda wise review conducted by the Chairman and following are the points discussed and decision taken.

Agenda:-1

The minutes of previous IQAC meeting held on 06-07-2020 was read and approved.



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Agenda: -2

Review of Research and Extension Activities.

- ❖ Decided to conduct two workshops on Intellectual Property Rights during the year.
- ❖ Decided to encourage faculties to publish research papers in UGC web-site and to present papers in National/International Conference.
- ❖ Decided to encourage students to participate in the online webinars held by various institutions

Agenda:-3

Review of Co-Curricular activities and students support facilities.

- ❖ Decision taken to cancel various cultural and sports activities in spite of the COVID pandemic
- ❖ Informed to conduct online coaching classes for competitive examinations and capability enhancement programs.
- ❖ Decided to collect application from students to avail scholarships from institutions and other government departments.

Agenda:-4

Review of Action taken in terms of Institutional Values and Best Practices.

- ❖ Decided to hold 4 gender equity promotion programs during the year.
- ❖ To initiate action to make the campus eco-friendly - to plant more number of trees, to make paperless office and to install LED bulbs.
- ❖ Decided to put forward special sterilization and disinfection protocols in view of the emerging pandemic situation
- ❖ Decided to have following two Best Practices during 2020-21
 - Environmentally friendly practices and go green initiative and encouraging the undergraduates and post graduate students to publish research papers in national and international journals.
 - Continuous monitoring of attendances & internal marks of UG & PG students & Sending attendance, marks obtained by student in exams to parents/guardian through SMS regularly

Meeting concluded with vote of thanks by IQAC coordinator

Member-Coordinator

Dean and Director
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Proceedings of Internal Quality Assurance Cell

The 3rd meeting for the year 2020-21 of IQAC was held on 12-1-2021 By 11.00 am at Board Room of the college.

Agenda:

1. Review of MOU's / Linkages / collaborative activities.
2. Review of physical facilities and academic support facilities.
3. Conducting Parent- teachers' meet and review of mentoring system.

Members present

SL. No.	Name of Member	Designation	Signature
1.	Dr. A. R Pradeep Raju	Dean & Director	
2.	Dr. Laxmikanth S M	Head. Dept of Orthodontics	
3.	Mrs. Sunanda	Office Manager	
4.	Ms. Navya	Student Council President	
5.	Mr. Nithin	Student Council Vice-President	
6.	Dr. Varsha Bangaru	Student Council Secretary	
7.	Dr. Syed Abrar	Student Council Treasurer	
8.	Dr. Sneha	Alumni	
9.	Mr. S P Linga Raju	Parent (of Male)	
10.	Mrs. Renuka Nagesh	Parent (of Female)	
11.	Mr. Munish	Industry	
12.	Dr. Raghunandan C	Professor	
13.	Dr. Praveen J	Asst. Prof	

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

The committee members discussed issues as per agenda and following are the decision taken

Agenda:-1

Review of MOU's / Linkages / collaborative activities.

- ❖ The institutions signed 28 MOU with 7 organizations during the year for Internship, on-the-job training, project work, sharing of research facilities, Students & Faculty Exchange, Sharing of Facility etc.,



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Agenda: -2

Review of physical facilities and academic support facilities.

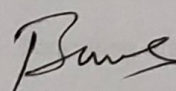
- ❖ It is observed that all 6 classrooms, 5 laboratories and 9 seminar halls are Wi-Fi/ LAN Connected and having ICT facilities.
- ❖ The library is having LIB Software with 9.5.0 Limited version.
- ❖ It is decided to add additional, 230 e-Books, 62 e-Journals, during the year in the library
- ❖ The institution is having 60 MBPS bandwidth which is presently sufficient for the functioning.

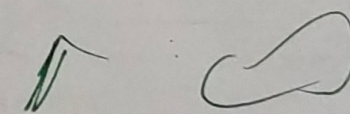
Agenda:-3

Conducting Parent- teachers' meet and review of mentoring system.

- ❖ The Chairperson asked the committee chairman to conduct to regular parent-teacher meetings and to submit the reports.
- ❖ The committee reviewed functioning of mentor mentee system, the chairman IQAC informed all the mentors to keep individual student wise CPA cards and to produce sample filled in cards during next meeting

Meeting concluded with vote of thanks by IQAC coordinator.


Member-Coordinator


Dean and Director
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Proceedings of Internal Quality Assurance Cell

The 4th and final meeting of the year 2020-21 of IQAC was held on 27-04-2021 by 11.00 am at Board Room of the college.

Agenda:

1. Submission and review of Annual Quality Assurance Report for the year 2020-21
2. Action plan for 2020-21.

Members present

SL. No.	Name of Member	Designation	Signature
1.	Dr. A. R Pradeep Raju	Dean & Director	
2.	Dr. Laxmikanth S M	Head. Dept of Orthodontics	
3.	Mrs. Sunanda	Office Manager	
4.	Ms. Navya	Student Council President	
5.	Mr. Nithin	Student Council Vice-President	
6.	Dr. Varsha Bangaru	Student Council Secretary	
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11.	Mr. Munish	Industry	
12.	Dr. Raghunandan C	Professor	
13.	Dr. Praveen J	Asst. Prof	

At the outset IQAC Co-Ordinator welcomed the Chairman and members of IQAC.

Following are the decisions taken.

Agenda:-1

Submission and review of Annual Quality Assurance Report for the year 2020-21

- ❖ The IQAC reviewed the total Annual Quality Assurance Report for the year 2020-21 and approval was given to place before the governing council.
- ❖ IQAC reviewed AQAR for 2020-21 and following are the activities conducted by different committees as per the suggestions of IQAC.



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Following are the initiatives taken and activities conducted by the institution during 2020-21.

- Value added courses conducted –18
- Total number of permanent faculty – 128
- Feedback collected from all stakeholders.
- Ph. Ds awarded during the year- 05.
- Research Publications in the Journals notified on UGC Website –72
- No. of workshops/seminars attended by faculty - 04
- Number of faculties deputed as Resource persons - 04
- Extension activities conducted during the year – 22.
- Students and all faculties participated in Swatch Bharath, Aids Awareness and programs related to Gender Issues.
- 158 Students benefitted by guidance for Competitive Examination and Career Counseling.
- 09 & 02 Professional development / administrative training programmes organized by the College for teaching and non-teaching staff respectively.
- BDS Result- total pass percentage is – 74%
- MDS Result – total pass percentage is – 100%

Agenda: -2

Action plan for 2020-21.

1. To strengthen encourage the students to involve in research and development.
2. To set specific and realistic goals for the students and to create a customized study plan.

Meeting concluded with vote of thanks by IQAC coordinator

Member-Coordinator

Dean and Director
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